

Application Format

Post: _____

To
The District Magistrate
&
District Programme Coordinator, MGNREGA
Paschim Medinipur
(1st Floor, Sahid Khudiram Parikalpana Bhaban, Paschim Medinipur Zilla Parishad Compound)

Affix self
attested
passport size
photograph

Sir,
In reference to your memo No..... I offer myself as a candidate for the post of.....

My particulars are given below:

- 1) Name of candidate(in Block letters) :
- 2) Name of father/husband :
- 3) Date of birth :
- 4) Age as on 01.01.2015 :
- 5) Mailing Address(with PIN) :
- 6) Mobile No :
- 7) Email id :
- 8) Nationality :
- 9) Sex :

10) Educational Qualification (from MP exam onward):

Name of Exam & Board	Year of Passing	% of marks obtained	Division/Class/Grade	Remarks if any

11) Work Experience

Organization /Office	Post Held	From	To	Total Period	
				Year	Month

Declaration: The statements made above are true & correct to the best of my knowledge & belief & if subsequently at any stage any information made above found incorrect my candidature may be cancelled & shall liable to be punished as per law.

Date_____

[Full signature of the candidate]

Receipt(when deposited by hand)

Received an application from Sri/Smt_____ for the post of AE/APM on ____/7/15 at _____pm & entered at sl no._____.

(Office seal)

[Full signature of receiver]

General instructions to the candidates ::

1. One recent passport size signed photograph has to be fixed on the application in the space provided. Another identical passport size photograph should be attached with the application form.
2. The **self attested** copy of all certificates along with the age proof are to be enclosed with the application. The original certificates should be produced before the viva-voce for verification.
3. Application duly filled up in the prescribed format with two self-addressed envelopes (10.5" x 4.5"), one with postage stamp of Rs.5/- affixed on it, have to be submitted in the office of the District Magistrate & District Programme Coordinator, Paschim Medinipur, MGNREGA Cell, 1st floor, Sahid Kshudiram Parikalpana Bhawan, Zilla Parishad Complex, Midnapore during working hours of any working day from the date of issue of the notice till 24th July, 2015 upto 5 P.M. The post applied for should be written on the top of the envelop. The last date of receiving application is **24.7.2015 within 5 p.m.** Application may be sent by registered post & it has to be reached before 5pm on 24.7.15 at the office of the District Magistrate & District Programme Coordinator, Paschim Medinipur, MGNREGA Cell, 1st floor, Sahid Kshudiram Parikalpana Bhawan, Zilla Parishad Complex, Midnapore. Applications reached after 5pm on 24.7.15 will be rejected.
4. Submission of more than one application by any candidate for a post is not permitted.
5. The probable date of written test is 6.9.15 & the details of written test and viva-voce will be informed to the candidate by post. No travelling allowance will be admissible.