

Application Format

To
The District Magistrate
&
District Programme Coordinator
Paschim Medinipur

Affix self
attested
passport size
photograph

Sir/Madam,

Knowing from the notification No..... I offer myself as a candidate for the post of..... My particulars are given below:

- I. Name of the candidate (In Capital Letter) :
- II. Name of father/husband :
- III. Date of birth
- IV. Mailing address with Pin code and Telephone no. :
- V. Nationality :
- VI. Sex :
- VII. Educational Qualification in following Proforma :

Name of Exam	Year of Passing	% of marks obtained	Division/Class/Grade	Remarks if any

- VIII. Work experience :

Organization /Office	Post Held	From	To	Total Period	
				Year	Month

Declaration : I do hereby certify that the details stated above are true and that in case any information proves to be false, my candidature will be liable to be cancelled.

Enclosed :

- a) Self address envelop (10.5" x 4.5") with postage of Rs.5/- affixed on it.
- b) Date of birth proof.
- c)
- d)
- e)

.....
Full signature of the candidate

:: General instructions for the candidates ::

1. One recent passport size signed photograph has to be fixed on the application.
2. The attested copy of all certificates along with the age proof will have to be enclosed with the application. The original of the same should be produced before the viva-voce for verification.
3. Details of written test and viva-voce will be informed to the candidate by the District Magistrate & District Programme Coordinator, Paschim Medinipur later on. No travelling allowance will be admissible.
4. Application duly filled up in the prescribed proforma in the sealed envelope along with two self addressed envelope (10.5" x 4.5"), one with postage stamp of Rs.5/- affixed on it, will be dropped in the drop box kept in the District Magistrate & District Programme Coordinator, Paschim Medinipur, NREGA Cell, **1st floor, Sahid Kshudiram Parikalpana Bhawan, Zilla Parishad Complex, Midnapore** within the working hours of any working day. **The post applied for should be written on the top of the sealed envelop.** The last date of receiving application on 11.06.2010 within 5 p.m.
5. Submission of more than one application for a post is strictly forbidden. The candidature of a candidate who submits more than one application for a post will be cancelled.

:: CORRIGENDUM TO GENERAL INSTRUCTIONS FOR THE CANDIDATES ::

In addition to the general instruction for the candidates following 2 points are added for information to all concerned.

6. At the time of mentioning the name of the post no level should be mentioned (District, Sub-Division, Block etc.). In case of the Programme Assistant, one single panel will be prepared and candidates will be posted at Block / Sub-Division / District level.
7. One candidate may apply for maximum 2 (two) post.