

**Government of West Bengal
Panchayats & Rural Development Department
Joint Administrative Building
Block HC, Plot No. -7, Sector -III, Salt Lake City
Kolkata-700 106**

No. 5605 (21)-RD/O/MGNREGA/18M-02/13

Date- 05/12/16

To: The Principal Secretary, GTA
The District Magistrate & the District Program Coordinator, MGNREGA (All)
The Additional Executive Officer (Siliguri Mahakuma Paishad)

Sub: Format for new job cards

Madam/Sir,

Kindly find enclosed a format for job cards developed through a process of consultation with the District Nodal Officers. This is given the name of Entitlement Card (Adhikar Patra). In addition to the conventional entries like names of job seekers, Bank/Post Office accounts details, work participation details and wage disbursements, details of individual benefit schemes provided to the households (if any) and the details of Briksha Patta (if any) have been included in the card. In the space provided for photographs individual photographs of all the job seekers of the household must be pasted after due authentication. Some IEC messages and 10 entitlements of households and the community under Mahatma Gandhi NREGA have also been made part of the Entitlement Card. A hard copy of the card has also been shared with the districts in course of the review meeting organised at Vedic Village during 18th-19th September.

You may kindly issue necessary directions for printing of this new card in sufficient number. Any demand for a new job card should be met by using this new format only. at the time of renewal of existing job cards, the newer one should be issued.

Yours faithfully,



(Dibyendu Sarkar)
Commissioner, P&RD Department