

**GOVERNMENT OF WEST BENGAL
PANCHAYATS & RURAL DEVELOPMENT DEPARTMENT
9TH FLOOR, JOINT ADMINISTRATIVE BUILDING
BLOCK HC, PLOT 7, SECTOR – III,
SALT LAKE CITY, KOLKATA – 700 106**

Memo. No. 382 -RD/O/NREGA/18M-07/09

Dated:18.01.2017

**From:- Dibyendu Sarkar,
Commissioner, MGNREGA
Panchayats and Rural Development Department
Govt. of West Bengal**

**To : - 1. The Principal Secretary, G.T.A
2. District Magistrate & District Programme Coordinator (All)
3. A.E.O, Siliguri Mahakuma Parishad.**

Sub:- Issue of Administrative Expenses.

Madam/Sir,

Kindly note that the issue of administrative expenses had been nagging us for quite some time. You all know, Mahatma Gandhi NREGA implementation in the State is going through a number of changes. Of late, with introduction of N-eFMS, total fund flow directly to the State has been reduced to a great extent. Moreover, there are apprehensions that release of fund in the N-eFMS may not be matched by appropriate release to the State for material and administrative expenses. Again the burden of salary/ wages/ remuneration to contractually appointed people has also increased manifold. This has to be cleared without fail. In this context indiscriminate use of administrative expenses may pose serious problem. Considering all these we have decided to streamline the process and fix monthly limit of expenditure for the districts.

Following formula has been used. For every GP we have earmarked Rs.5000.00 per month. For every block we have earmarked Rs.2000.00 X No. of GPs + Rs.30000.00 per month. For the District, we have earmarked Rs.1000.00 X No. of GPs + Rs.5000.00 X No. of Blocks + Rs.50000.00 per month. In addition, we have earmarked Rs.50000.00 per month for the Sub-divisional Offices. So far as line Departments are concerned, they may be given administrative expenses @1.5 percent of the expenditure out of MGNREGA incurred by that particular office. However, is for a complete year and not applicable to the programmes of this Department like PMAY(G), NRLM etc.

Finally, this includes all expenses incurred in the district as a whole including IEC expenditure, expenditure for capacity building, printing of different forms/ job cards, purchase of equipments, participation in different programmes, contribution for Social Audit and all such expenses. Although, the formula used is detailed out, the district will have complete liberty to relocate resources among the levels, keeping in mind the priorities.

You may kindly note that this is the upper limit set by the State and the Districts are encouraged to economise.

With regards,


(Dibyendu Sarkar)