

PASCHIM MEDINIPUR ZILLA PARISHAD

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Memo No.- 36(58)/SA

Date.- 22-1-15

To

- 1) The Sabhapati, Panchayat Samiti (all).
- 2) The BDO & Executive Officer, Panchayat Samiti (all).

Sub.- JELA PANCHAYAT SAMMELAN for Paschim Medinipur on 04.02.2015.

The Jela Panchayat Sammelan, for Paschim Medinipur district, to review the financial performance of the Gram Panchayats and Panchayat Samitis for the last four years (2011-12, 2012-13, 2013-14, 2014-15) in accordance with the instruction of the OSD & EO Spl. Secretary to the Govt. of West Bengal vide his letter no. 59(19)/SS/2015 dt. 19.1.2015 (copy enclosed) will be held as per following schedule:

Date	Time	Venue	Participants
04.02.2015	10.00 AM to 1.00 PM	Sahid Pradyut Smriti Sadan, Zilla Parishad Compound, Paschim Medinipur	a) Pradhan & Upa-Pradhan of each Gram Panchayat b) Sanchalaks of all Upa Samitis c) Sabhapati & Sahakari Sabhapati of all Panchayat Samitis d) Karmadhyaksha of all Sthayee Samitis of each Panchayat Samitis For Kharagpur & Ghatal Sub Division
	1.30 PM to 4.30 PM		a) Pradhan & Upa-Pradhan of each Gram Panchayat b) Sanchalaks of all Upa Samitis c) Sabhapati & Sahakari Sabhapati of all Panchayat Samitis d) Karmadhyaksha of all Sthayee Samitis of each Panchayat Samitis For Medinipur Sadar & Jhargram Sub Division

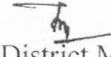
The meeting will be held in the presence of the Sabhadhipati, Sahakari Sabhadhipati, Karmadhyaksha, the members of the Zilla Parishad & senior officials from the P & RD department. District level officials concerned with the P & RD department will attend the said meeting.

You are requested to inform all concerned from your end for attending the said meeting positively.


In this regards you are requested to go through the relevant enclosed proforma and submit the necessary reports for both PS & GP for the last 4 (four) financial years (2011-12, 2012-13, 2013-14 & 2014-15 till December, 2014) through soft copy (**signed PDF and non-PDF version**) to the email ID: **aeopasmidzp@gmail.com** by **4.00 PM of 27.01.2015 repeat 27.01.2015** for compilation and onward transmission to the P & RD department, Kolkata.

You are requested to treat this matter as extremely urgent.

Encl. As Stated.

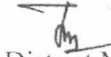

District Magistrate
Paschim Medinipur

Memo No.- 36(58)/1(110)/SA


Date.- 22-1-15

Copy forwarded for information and necessary action to the.-

1. Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. Sri D.K. Pal, OSD & EO Spl. Secretary to the Govt. of West Bengal, P & RD Department, Jt. Administrative Building, Bidhannagar, Kolkata-106.
3. Additional District Magistrate (Gen/Pan/LR/ZP/Dev.), Paschim Medinipur.
4. Adhyaksha/Upadhyaksha/Karmadhyaksha,/Member (all), Paschim Medinipur Zilla Parishad.
5. Sub Divisional Officer, Medinipur Sadar/Kharagpur/Jhargram/Ghatal.
6. Secretary, Paschim Medinipur Zilla Parishad with a request to book the hall for the day and also to arrange to makeover copies to all members of the Zilla Parishad.
7. Dy. Secretary/D.P.R.D.O./DPLO/DNO, MGNREGS, Paschim Medinipur with the request to attend the meeting.
8. District coordinator, ISGP/ District coordinator, SBM(G), Paschim Medinipur with the request to attend the meeting.
9. DNO/ District coordinator, CHCMI, Paschim Medinipur with the request to attend the meeting
10. NDC, Paschim Medinipur with a request to arrange for lunch, drinking water, tea and biscuits.
11. DIA, Paschim Medinipur Zilla Parishad with a request for preparation of power point presentation.


District Magistrate
Paschim Medinipur


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